Date: February 11, 2000   DSL-BQA-00-022

To: Nursing Homes   NH <u>11</u>
            Facilities for the Developmentally Disabled   FDD <u>08</u>
            Hospices   HSPC <u>06</u>
            Nurse Aide Training Programs   NATP <u>03</u>

From: Jan Eakins, Chief
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            Susan Schroeder, Director
            Bureau of Quality Assurance

**Quality Improvement Information:
Care Planning 2000**

This clinical practice guideline was developed to assist providers to improve care and reduce paperwork by streamlining the care planning and documentation process. Nursing home providers and the Bureau of Quality Assurance (BQA) collaboratively developed this guideline but the concepts and resources will be helpful to other providers who wish to streamline documentation and improve care. This guideline was successfully piloted in four Wisconsin nursing homes.

Providers may incorporate the guideline into their policies and procedures for clinical practice. This guideline is *not* a regulatory requirement; however, it is consistent with federal and state regulations if properly implemented. It is designed to give clinical care teams a tool for quality improvement. If a person's clinical condition is accurately assessed, and the concepts in the guideline are properly implemented, conflict with state and federal regulations should not occur.

This guideline will soon be available on the Department of Health and Family Services (DHFS) web site at:

<div align="center">http://www.dhfs.state.wi.us/rl_DSL/Publications/BQAnodMems.htm</div>

The providers who piloted the guideline gave a presentation about their piloting experience; these presentations are available on videotape. This video is useful for trainers to view before using the guideline, but it is not a training video that would "stand alone." For information on borrowing this video, please call Leann Graffin at (608) 267-1438.

Questions about the guideline may be directed to Dinh Tran, Social Services Consultant, Provider Regulation and Quality Improvement at (608) 266-6646.

You are encouraged to copy and distribute this information.